

ORGANIZATION & FUNCTION 7 DEC.

PROMOTION OF [REDACTED]

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OC [REDACTED]

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"1. Merry Christmas and a Happy New Year!

"2. Santa Claus has asked me to inform you that on 6 December you were promoted to grade GS-15. Due to a 'crowded' schedule, he couldn't make a special trip to convey this information to you in person. However, Santa assured me that he would definitely be there Christmas Day.

"3. Congratulations!"

/s/ H.M.M.

(Good example of how H.M.M. handled personnel matters.)

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